

**PROCEEDINGS OF THE COMMITTEE ON FIXATION OF FEE IN RESPECT OF SELF
FINANCING POLYTECHNIC HOTEL MANAGEMENT AND CATERING
TECHNOLOGY COLLEGES**

PROC. NO.CFF/ Diploma- Hotel Management and Catering Technology/ Fees/ 030 / 2017,
Dated: 22.06.2017

Hon'ble Mr. Justice N.V. Balasubramanian
Chairman

Thiru. Sunil Paliwal, I.A.S.,
Member Secretary and
Principal Secretary to Government
Higher Education Department

Thiru. V. Jagadisan
Member
(Chartered Accountant of repute)

Shri. R. Balamurugan
Member
(Regional Officer, South Regional Office of
AICTE, Shastri Bhavan)

Dr. K.A. Baskaran
Member
(Independent person of repute
In the field of Engineering Education)

Thiru. Rajendra Ratnoo, I.A.S.,
Special Invitee
Commissioner of Technical Education

Ref:	1)	G.O. Ms. No.191, Higher Education (J1) Department, dated 18-11-2014
	2)	Letter No. Committee/Diploma/Fees/030/2017,dated.10.01.2017
	3)	Letter No. Committee/Diploma/Fees/030/2017,dated.17.04.2017
	4)	Committee meeting held on 30.05.2017.

ORDER:

1. With reference to G.O. 1st cited, the Committee was constituted for fixation of fee in respect of Self-Financing Polytechnic Colleges, Hotel Management and Catering Technology Institutions under the Chairmanship of Hon'ble Mr. Justice N.V. Balasubramanian.

2. The Committee decided to get proposals for revision of fees in respect of all colleges. In this connection, individual letters have been sent to the Principals of all the Self Financing Polytechnic Colleges, Hotel Management and Catering Technology institutions asking them to submit their proposals for revision of fee for the year 2017-2018 and two subsequent academic years in a prescribed format vide ref (2).
3. The Committee received proposals for fixation of fee, from 260 Self Financing Polytechnic Colleges and Hotel Management and Catering Technology Institution (Annexure – A).
4. The Committee decided to verify the proposals in detail and requested Thiru. V.Jagadisan, Member (Chartered Accountant of reputed) to verify the details of expenditure submitted by the colleges and prepare the consolidated expenditure statements. Based on the 20 Major heads namely Salaries and allowances including PF(Teaching, Non-Teaching and Administration), Welfare Expenses, Electricity Charges, Telephone, Postage & Internet, Equipment Purchase, Books & Periodicals, Printing & Stationary, Consumable, Research and Development, University affiliation fees and Inspection Charges, Sports, Games, Meetings and Functions, Awards, Merit Scholarship, Travelling and Conveyance, Repairs and Maintenance, Depreciation, Advertisement and Miscellaneous Expenditure.
5. The Committee scrutinized the consolidate statement and analyzed the same, and it was found that in respect of many of the expenses claimed is only on the basis of estimate and, not on the basis of actual expenditure and the Colleges have not submitted the copies of Income Tax return and ETDS on Salary, audited Income and Expenditure Statement, and Balance Sheet.

The Committee is of the view that the expenditures claimed are not supported by proper evidences. Hence, the Committee decided to discuss with the representatives of the Tamil Nadu Unaided Polytechnic Management Association, to finalise the fee.

10. In addition to the above recurring annual fee, the concerned Institutions are permitted to collect a refundable one time caution deposit not exceeding Rs.5, 000/- per student at the time of admission, to be refunded at the time the student leaving the institution.
11. The management of the Self Financing Polytechnic Colleges and Hotel Management and Catering Technology Institutions are directed to cover all the students under Students Group Insurance Scheme. The above fee does not include Hostel, Transport, and Mess charges.
12. The Committee recommends to the institutions may consider granting of partial waiver / concession of Rs.5, 000/- per annum in case of deserving meritorious students.
13. The Committee directs the Institutions shall not collect or levy any other recurring or non-recurring fee including capitation fee.
14. Any deviation of the order of this committee will entail serious penal consequences like withdrawal of approval by AICTE and disaffiliation by the concerned University as well as imposition of fine.
15. Any student / parent aggrieved by overcharging of fees if any, by the Institutions is at liberty to approach the committee for redressal.

Sd/--
Shri. R. Balamurugan
Member

Sd/--
Thiru V. Jagadisan
Member

Sd/--
Thiru. Sunil Paliwal, I.A.S.,
Member Secretary

Sd/--
Dr. K.A. Baskaran
Member

Sd/--
Thiru. Rajendra Ratnoo, I.A.S.,
Special Invitee

Sd/--
Mr. Justice N.V. Balasubramanian
Chairman

Copy to:-

1. The Secretary to Government, Higher Education Department, Chennai 600 019
2. The Commissioner, Directorate of Technical Education, Chennai 600 025
3. The President, Tamil Nadu Unaided Polytechnic Management Association (TUPMA), Chennai.

/ By Order /


Special Officer

8. Considering the fact, and also social needs of the society and financial implications due to the inflation and other relevant information submitted by the Self Financing Polytechnic Colleges, Hotel Management and Catering Technology Institutions, the Committee passes the following order.

The Maximum Fees structure prescribed below will take effect for the batch of the students admitted for the academic year 2017-2018, 2018-2019 and 2019-2020.

Sl. No	Name of the Course	Maximum Fee fixed by the Committee Rs.	Remarks
1	Diploma Courses for Polytechnic Colleges	Maximum Fee of Rs. 17,500/- Per Semester / Per Student	The fee is an all inclusive annual fee including various fees like Tuition fee, Admission fee, Special fee, laboratory / Computer/ Internet fee, Sports fee, Placement and Training fee, Maintenance and Amenities fee, Extra curricular activities fee and other recurring expenditure.
2	Diploma Courses for Hotel Management and Catering Technology Institutions	Maximum Fee of Rs. 27,500/- Per Semester / Per Student	

9. It is made clear that the fee fixed by the Committee is maximum fee is to be charged by the institution. It is open to the institutions to charge lesser fee than the fee fixed by the committee.

6. Accordingly, the letter have been addressed to the Associations (Vide ref.3) to appear before the committee on 30.05.2017. In response to the request of the Committee the following representatives of the Association appeared before the Committee and expressed their views

Sl. No.	Name & Designation	Name of the Associations
1.	Mr. K.A. Arumugam, Vice President	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
2.	Mr.K.M. Damodaran , Secretary	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
3.	Mr. C. Sridharan, Treasurer	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
4.	Mr. M. Maran, Join Secretary	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
5.	Mr. S.Sakthivel Member	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
6.	Mr. K.A.R. Rajaannamalai Member	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
7.	Mr. K. Ravi, Member	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
8.	Mr. V. Jayakumar, Member	Tamil Nadu Unaided Polytechnic Management Association, Villupuram
9.	Mr. R. Gopi, Member	Tamil Nadu Unaided Polytechnic Management Association, Villupuram

7. During the discussion, the Chairman and the members of the committee explained the various issues related to fixation of fee to the representatives of the Tamil Nadu Unaided Polytechnic Management Association also informed that the students studying Diploma Courses are from rural back ground also from economically weaker section.